

MAHARASHTRA STATE COUNCIL OF EXAMINATION,PUNE
OBJECTIVE QUESTION
PROVISIONAL ANSWER KEY GCC - TBC JULY 2026 EXAM BATCH - 703

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Ans.
1	From the following options _____ is a image type file.	.jpeg	.txt	.doc	None of these	A
2	From the following options _____ is the example of CD.	CD-R	CD-RW	CD-ROM	All of these	D
3	From the following options, _____ disk has the highest storage capacity.	CD	Floppy	Hard	DVD	C
4	From the following options, _____ is of Primary memory type.	RAM	CD	DVD	HDD	A
5	From the following points _____ is the example of cloud storage.	Google Drive	Microsoft one Drive	Yahoo briefcase	All of these	D
6	For Closing the Print Preview Option, which of the following key we have to Press.	Alt	Esc	Ctrl	Delete	B
7	For Display Help we use following Shortcut keys	F1	F2	F3	F4	A
8	For Mail merge database list is to be inserted	TRUE	FALSE			A
9	For Mathematical Equation Insert Tab-_____option used in Word	Formula	Equation	Symbol	None of these	B
10	For movement of document in MS-Word we can use _____	Scroll Bar	title bar	status bar	None of these	A
11	In MS Excel How to insert Hyperlink	Ctrl+L	Ctrl+k	Ctrl+R	Ctrl+1	B
12	In MS Excel Page Break can be Viewed in _____	Form	Print Back Preview	Page Break Preview	Normal	C
13	In Ms Excel, Data Tools, Outline, Sort Filter, Connections, Get External Data groups are come under Review Tab	TRUE	FALSE			B

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Ans.
14	In MS Excel, with the help of _____ option we can group multiple rows or columns.	Group & Ungroup	Merge	Together	Compact	A
15	In MS Excel, with the help of Group & Ungroup option we can group multiple rows or columns.	True	False			A
16	In MS-Office applications which application is used to create presentation.	Word	Excel	Presenter	None of these	D
17	In Normal view we can see any one slide at a time and can edit the same.	TRUE	FALSE			A
18	In Power point hyperlink option is available in _____	insert Tab-illustrations group	Insert Tab-Links group	Home Tab-Images group	None of these	B
19	In Power point photo option is available in Insert Tab images group	TRUE	FALSE			A
20	In Power point, with the help of Insert Tab-Media group command we can insert any movie in a current slide	TRUE	FALSE			A
21	Pressing key combination Shift + F10 in Windows10 will_____	Cancel Current Task	Display shortcut menu for selected item	Open Start Menu	Rename folder	B
22	Primary memory is also known as _____	Internal	External	Secondary	External	A
23	Printer device is used to get output on _____	Input	Output	Paper	Material	C
24	Procedure of buying and selling the commodities from any commercial website is known as _____	E-commerce	E-mail	Social networking	M-commerce	A
25	Process of opening, copying or deleting a file is known as_____	File Management	File Customization	File Resetting	File Publishing	A